



*Building strong
foundations for life.*

DARRAWEIT GUIM PRIMARY SCHOOL

No. 878

ABN: 28 257 141 822

2 Darraweit Valley Road
DARRAWEIT GUIM, Vic. 3756

Phone: 03 5789 1234

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November 2021

Dear Parent/Guardian/Carer,

Darraweit Guim PS is looking forward to another great year of teaching and learning and would like to advise you of our voluntary financial contributions for 2022.

Schools provide students with free instruction to fulfil the standard Victorian curriculum and we want to assure you that all contributions are voluntary.

Nevertheless, the ongoing support of our families ensures that our school can offer the best possible education and support for our students. We want to thank you for all your support, whether that's through fundraising or volunteering your time. This has made a huge difference to our school and the programs we can offer.

Following is a breakdown of our parent payment requests.

For further information on the Department's Parent Payments Policy please see a one-page overview attached.

Yours sincerely,

*Carol Booker
Principal*

*Kellie Petersen
School Council President*

Curriculum Contributions - items and activities that students use, or participate in, to access the Curriculum	Amount
Classroom consumables, materials & equipment Student stationery supplies (60) English & Numeracy - book boxes and classroom resources (\$20) Specialist Subjects - Physical Education, Art, STEM & Auslan - resources and consumables (15)	\$85
Online Subscriptions <ul style="list-style-type: none"> Reading Eggs (\$xx) 	\$15
ICT Devices - provision of devices from the shared classroom sets	\$20
Printing and photocopying of worksheets and learning materials	\$20
Other Contributions - for non-curriculum items and activities	Amount
Garden-to-kitchen program	\$10
School grounds maintenance and improvements	\$20
Total Amount	\$170.00

Students will not receive individual Student Supply Packs in 2022. School supplies will be purchased in bulk and given to students as the need arises. F-1 supplies will be shared within the classroom.

Extra-Curricular Items and Activities

Darraweit Guim PS offers a range of items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides in order to deliver the Curriculum. These are provided on a user-pays basis.

Extra-Curricular Items and Activities	Amount
Excursions/Incursions	Payments are determined and due at the time of the activity. <i>Where possible, parents will be given at least 4 weeks' notice prior to payment due date.</i>
Sports days	
Swimming program	
Camp & Sleepover	
Total Extra-curricular Items and Activities	

Total

Category	
Curriculum Contributions	\$140.00
Other Contributions	\$ 30.00
Extra-Curricular Items and Activities	\$ TBA
TOTAL AMOUNT	\$170.00

Payment methods

At Darraweit Guim Primary School, we offer a variety of options for payment of the parent contributions. These include:

- OPTION A: Full amount paid by February 11th, 2022 (10% discount)
- OPTION B: Quarterly payments at the beginning of each term.
- OPTION C: Half-yearly payments (beginning term1 & term 3)
- OPTION D: Other payment arrangements - *Alternative payment options are available through the school and Parents are encouraged to make an appointment with the school Principal to discuss circumstances and the available options.*

Financial Support for Families

Darraweit Guim PS understands that some families may experience financial difficulty and offers a range of support options, including:

- the Camps, Sports and Excursions Fund

For a confidential discussion about financial support, or if you would like to discuss alternative payment arrangements, contact:

Carol Booker (Principal) or Jeanette Kalinski (Business Manager)

Ph:5789 1234

Email: Carol.Booker@education.vic.gov.au or Jeanette.Kalinski@education.vic.gov.au

REFUNDS:

Parents requests for refunds are subject to the discretion of the school and made on a case-by-case basis. Refunds will be provided where the school deems it is reasonable and fair to do so, taking into consideration whether a cost has been incurred, the Department's Parent Payment Policy and Guidance, Financial Help for Families Policy, and any other relevant information.

PARENT PAYMENTS POLICY

ONE PAGE OVERVIEW



FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the standard curriculum requirements in Victorian Curriculum F-10, VCE and VCAL.
- Schools may invite parents to make a financial contribution to support the school.



PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

Curriculum Contributions

Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.

Other Contributions

Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.

Extra-Curricular Items and Activities

Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).



FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.